

MINUTES

Quarterly Business Meeting

First Baptist Church, Pineville, Louisiana April 7, 2024

Meeting called to order by DR. STEWART HOLLOWAY

Review of Minutes of February Quarterly Church Conference reviewed. Rusty Elston made a Motion to Accept that was seconded by Hershel Corley.

Review of Membership Report- There are four letters to grant: Crystal P. Guy 1/5/24; Sarah Jensen 2/12/24; Yvette Tullos 2/25/24; R. Peyton Spears 2/25/24. Mike Canady made a Motion to Accept that was seconded by Roger Wise.

Financial Report for January and February 2024 presented by Thomas Martin. Everyone was in agreement and evidenced by a unanimous, verbal vote of "Amen".

WHAT GOD IS DOING

Worship Attendance

January: Pineville 423 (highest since 2017). Lecompte 88.

February: Pineville 420 (highest since 2020). Lecompte 85.

Other Highlights:

Easter 183 at Lecompte. That is up 41 from last year and up 50 from two years ago. 647 at Pineville. That is 15 less than last year, but there was a 40-member baseball team here last year. So, we actually saw an increase in "real" attendance this year.

Worship Pineville Highest March average at 457. Highest first quarter attendance. Second highest quarter just under the 439 we had in the 3rd of 2023.

Lecompte highest First quarter and highest March.

Sunday School Report

January, Pineville average attendance was 369 with a total reach of 503.

Lecompte average attendance was 68 with a total reach of 92.

February, Pineville average attendance was 380 with a total reach of 495.

Lecompte, average attendance was 73 with a total reach of 97.

At Pineville, our average attendance was higher for both months than in 2023. At Lecompte, it was higher in February than in 2023. As a combined church, our total reach for both months was higher than 2023.

Pastor's Sabbatical Proposal

Joint recommendation from the Personnel Committee and Deacons. Our church makes available a sabbatical leave to our full-time ministerial staff after seven continuous and completed years of full-time service to First Baptist Church. Pastor Stewart began service to the church on August 31, 2008. In the summer of 2016 after almost 8 years of service, he was granted his first sabbatical. We now recommend that Pastor Stewart be granted his second sabbatical. The sabbatical will begin the afternoon of Sunday June 9 and conclude on the evening of Sunday August 4. Pastor Stewart will return to the office and pastoral duties on Monday August 5.

Meeting adjourned- A Motion to Adjourn was made by John Clement and seconded by Gloria Hearn

Prepared by:

Angela Mahfouz

Church Clerk

PINEVILLE MEMBER INFORMATION
SEPTEMBER 1, 2023 – AUGUST 31, 2024

Church Conference

Baptism

1. Reese Tullos – 9/24/2023
2. Harper Malone – 9/24/2023
3. Carsyn Robertson – 11/19/23
4. Parker Jaques – 11/12/23
5. Sean (S.J.) Pastor – 11/12/23
6. Kaylee Glenn – Pending
7. Caleb Slayter – 2/4/2024
8. Cambri Lilley – 11/19/23
9. Christopher McNeely – 11/19/23
10. Audrie Lundy – 11/19/23
11. Anabelle Lundy – 11/19/23
12. Avery Lundy – 11/19/23
13. Sawyer Green – 11/19/23
14. Cooper Seeser – 11/19/23
15. Holly Michiels – 11/19/23
16. Rosaleigh Yancey – 11/19/23
17. Whitley Welch – 1/28/24
18. Tihanna Doss* - Pending
19. Avery Davis – 1/14/24
20. Rawson Tullos – 2/25/24
21. Jennifer Wood-1/28/24
22. David Johnson*-Pending
23. Jayden Deslatte-2/11/24
24. Landon Michiels-6/2/24
25. CJ Green-3/17/24
26. Emma Campbell-5/5/24
27. Cole Williams-5/26/24

10. Brandy Campbell – 10/29/23
11. Levi Campbell-10/29/23
12. Scott Corley – 10/29/23
13. Paula Corley – 10/29/23
14. Charles Tucker – 11/5/23
15. Jessica Tucker – 11/5/23
16. Jason Dukes – 11/5/23
17. Krystal Dukes – 11/5/23
18. McKenna Dukes – 11/5/23
19. Laine Dukes – 11/5/23
20. Tracy Coutee* - 11/5/23
21. Stephanie Coutee* - 11/5/23
22. Chassity Hunter* - 11/5/23
23. Cam Lilley – 11/12/23
24. Britni Lilley – 11/12/23
25. Barry Campbell – 11/12/23
26. Debbie Campbell – 11/12/23
27. Ana Corrales – 11/19/23
28. Yvonne Welch – 11/19/23
29. Penny Tullos – 12/17/23
30. Sharon Steigner – 1/14/24
31. Keith Blackwell-1/21/24
32. Karen Blackwell-1/21/24
33. Kaysin Taylor-1/21/24
34. Jerry Pearson – 2/11/24
35. Earline Pearson – 2/11/24
36. Edward Jeffreys-4/21/2024

4. David Perry-3/15/24
5. Luana B. Cunningham-6/3/24
6. Beverly O'Reagan- 7/7/24

Letter/Drop Requests Requested

Letter/Drop Requests Granted

1. Harold Granger – 9/1/23
2. Laura Granger – 9/1/23
3. Myron Bryant – 9/19/23
4. Amanda Bryant – 9/19/23
5. Jamey Gilliland – 10/16/23
6. Sandy Gilliland – 10/16/23
7. Thomas Gilliland – 10/16/23
8. Micah Gilliland – 10/16/23
9. John Barnard-2/4/24
10. Tonya Barnard-2/4/24
11. Crystal P. Guy-1/5/24
12. Sarah Jensen-2/12/24
13. Yvette Tullos-2/25/24
14. R. Peyton Spears-2/25/24
15. Renee Anderson-6/25/24

Watch Care

Rededication

Removed from FBC Membership at Member Request or duplicate membership

Missions/Ministry

*Indicates membership through Main Street Baptist Mission

Received by Statement

1. Shane Green – 9/17/23
2. Amelia Green – 9/17/23
3. Bayleigh Slayter – 11/12/23
4. Robert Cleghorn – 11/12/23
5. Cynthia Cleghorn – 11/12/23
6. Kylan Gillam-6/2/24

Deaths

1. Pricillia Thomas – 10/27/23
2. Blake Blakewood – 1/5/24
3. Francis Raines-1/24/24

Received by Letter

1. Rhonda Hickey – 10/1/23
2. Brian Moxley* - 10/4/23
3. Linda Irby – 10/8/23
4. Zach Johnson – 10/24/23
5. Molly Johnson – 10/24/23
6. Natalie Johnson – 10/24/23
7. Audrey Johnson – 10/24/23
8. Kelly Eigner – 10/24/23
9. Jeremy Campbell – 10/29/23

LECOMPTE MEMBER INFORMATION
SEPTEMBER 1, 2023 – AUGUST 31, 2024
Church Conference

Baptism

1. Layla McBride – 11/19/23
2. Isaiah Tyler – 11/12/23
3. Noah Tyler – 11/12/23

Missions/Ministry

Received by Letter

1. Erin Hayes – 9/17/23
2. Spencer Bryant – 10/8/23
3. Claudia Bryant – 10/8/23
4. Brandon Penton-4/28/24
5. Brandi Penton-4/28/24
6. Daniel Blazek-5/26/24
7. Sara Blazek-5/26/24

Received by Statement

1. Kenneth Benoit – 9/17/23
2. Tracie Benoit – 9/17/23

Deaths

1. Wilma Perry – 10/4/23
2. Charles Thigpen – 10/25/23
3. Mary Lou Smith – 10/28/23
4. JoAnn Perry – 1/2/24
5. George Lyles – 1/8/24
6. Danny Ray Vizena-2/21/24
7. Rebecca Winegeart-4/2/24

Letter/Drop Requests

Requested

Letter/Drop Requests Granted

Watch Care

Joseph Byrd-2/11/24
Brenda Flowers-2/11/24

Rededication

Removed from FBC
Membership at Member
Request or duplicate
membership

MEMORIALS/HONORARIUMS/SPECIAL GIFTS

April - June, 2024

In Honor of:	Given by:	Acknowledged to:	Fund:
In memory of:	Given by:	Acknowledged to:	Fund:
Duane Armstrong	Les & Renee Chappell	D/M Jim Ralston & family	Debt Retirement
Duane Armstrong	Roy & Becky Prestridge	D/M Jim Ralston & Family	Making Way
Duane Armstrong	Karen Stafford	D/M Jim Ralston & Family	Making Way
Dexter Barton	Phillip & Gayle Granger	Elsie Barton	Making Way
Jeff Cole	Roy & Becky Prestridge	Jan Burr & Family	Making Way
Luana Cunningham	D/M Tom Kent		General Fund
Luana Cunningham	Nick and Susan Nixon		Making Way
Robin Farris	Corley SS Class	John Farris	Making Way
Kelton Gibson	Roy & Becky Prestridge	M/M Homer Gibson & family	Making Way
Kelton Gibson	Roger & Janie Wise	M/M Homer Gibson & family	Debt Retirement
Kelton Gibson	Corley SS Class	M/M Homer Gibson	Parking Lot
Renee Griffin	Karen Stafford	Yvonne Welch	Making Way
Christian Kretzsinger	Kim Kretzsinger	N/A	General Fund
Stacy Buckman Lewis	Karen Stafford	Gaye Moulriere & Family	T. Stafford Medical
Jerry Morgan	D/M Tom Kent	Larry Morgan	General Fund
Jerry Morgan	Kent & Shirley Willet	Larry Morgan	Connect Camp
Dave Perry	Phillip & Gayle Granger	Sandi Perry & Family	Annie Armstrong
Dave Perry	Bob & Dell Nichols	Sandi Perry & Family	Making Way
Dave Perry	Shirley Adcox	Sandi Perry & Family	General Fund
Dave Perry	Katie Hammack	Sandi Perry & Family	General Fund
Dave Perry	Chapel SS Department	Sandi Perry & Family	Making Way
Dave Perry	Billye Mulanax	Sandi Perry & Family	General Budget
Dave Perry	Robert & Linda Bash	Sandi Perry & Family	General Fund
Dave Perry	Delma Clark	Sandi Perry & Family	General Fund
Dave Perry	Lola Blakewood	Sandi Perry & Family	Making Way
Dave Perry	Tom & Sharon Zabasky	Sandi Perry & Family	General Fund
Dave Perry	Kent & Shirley Willet	Sandi Perry & Family	Connect Camp

FIRST BAPTIST CHURCH, Pineville, Louisiana

Operating Fund Balance June 1, 2024
 June Receipts Over (Under) Expenses
 Fund Balance June 30, 2024

\$275,815.28
\$30,811.02
 \$306,626.30

Summary Budget Receipts and Disbursements:

	June	Monthly Budget	Six Month	6 Month's Budget
Receipts Pineville	159,660.04	136,086.17	822,267.56	816,516.98
Receipts Lecompte	18,962.29	16,590.84	107,273.10	99,544.96
TOTAL Receipts	178,622.33	152,677.01	929,540.66	916,061.94
100 Missions Ministry	17,951.65	15,319.03	89,033.47	91,913.82
150 Pastoral Ministry	87.54	145.86	583.65	874.84
200 Education Ministry	96.22	1,775.01	10,328.16	10,649.94
250 Children's Ministries	3,462.58	1,008.35	9,218.33	6,049.90
300 Student Ministry	10,288.49	733.36	18,021.68	4,399.84
350 Music Ministry	912.25	833.36	7,271.49	4,999.84
400 Admin Ministry	6,890.13	5,785.45	41,867.58	34,712.30
450 Property Ministry	37,689.12	50,032.94	297,968.93	300,197.36
500 Media Ministry	590.25	537.52	862.81	3,224.88
700 Personnel Ministerial Staff	29,651.24	29,651.27	177,907.71	177,907.38
750 Personnel Support Staff	12,235.06	16,050.86	80,279.79	96,304.84
800 Benefits & Ancillaries	14,645.11	14,213.46	87,313.90	85,280.24
Total Expenses Pineville	134,499.64	136,086.47	820,657.50	816,515.18
1100 Mission Ministry Lecompte	1,957.59	1,817.43	11,216.75	10,904.42
1150 Pastoral Ministry Lecompte	0.00	12.50	73.88	75.00
1200 Education Ministry Lecompte	253.13	500.01	3,367.57	2,999.94
1250 Children's Ministries Lecompte	689.09	187.51	1,315.96	1,124.94
1300 Student Ministry Lecompte	0.00	83.34	0.00	499.96
1350 Music Ministry Lecompte	60.40	41.67	507.39	249.98
1400 Admin Ministry Lecompte	260.83	570.85	2,533.70	3,424.90
1450 Property Ministry Lecompte	3,573.04	5,866.86	40,555.42	35,198.84
1500 Media Ministry Lecompte	0.00	41.67	531.79	249.98
1700 Ministerial Staff Lecompte	2,983.32	3,850.01	17,900.08	23,099.94
1750 Support Staff Lecompte	2,444.80	2,538.51	15,490.20	15,230.94
1800 Benefits & Ancillaries Lecompte	1,089.47	1,080.76	4,997.94	6,484.44
Total Expenses Lecompte	13,311.67	16,591.12	98,490.68	99,543.28
TOTAL Expenses	147,811.31	152,677.59	919,148.18	916,058.46
PV Receipts Over/Under Exp	25,160.40	(0.30)	1,610.06	1.80
LEC Receipts Over/Under Exp	5,650.62	(0.28)	8,782.42	1.68
Total Receipts Over/Under Exp	30,811.02	(0.58)	10,392.48	3.48

Building Fund Receipts:

Contributions	\$ 11,288.00
Budget Contributions	\$ 16,400.00
Total Monthly Contributions	\$ 27,688.00

Loan Sabine Bank:	
Prior Month Balance	\$ 2,619,079.28

Principal Paid this Month	\$ 24,420.08
Current Balance	\$ 2,594,659.20

Interest Current Month	\$ 6,511.92
Note Payment Current Month	\$ 16,400.00
Additional Principal Payment	\$ 14,532.00

Making Way Receipts/Building Fund to Date:

Contributions	\$ 2,515,812.65
Budget Contributions	\$ 1,309,478.39
Total Contributions to Date	\$ 3,825,291.04

Loan Sabine Bank:	
Original Balance 7/1/2018	\$ 3,768,757.92
Addition to Note House 11/22	\$ 108,000.00
Principal Paid To-Date	\$ 1,282,098.72
Current Balance	\$ 2,594,659.20
Interest To-Date	\$ 629,002.17
Note Payments To-Date	\$ 1,180,800.00
Add'l Principal Pmt to-Date	\$ 730,300.89

Statement of Financial Position for Period 6 - June
 Company//: 1 Name: First Baptist Church
 Fiscal Year Beginning 1/1/2024
 Fund Name: 1 General

Account YTD
Current

ASSETS

Current Assets

10300 Petty Cash	\$200.00
10700 LBF/General Operating Fund	\$113,179.80
10750 Lecompte LBF/General Operating Fund	\$109,983.29
10800 Investment Fund - LA Baptist Foundation	\$352,244.38
10850 Lecompte Investment Fund LBF	\$45,795.92
10900 Sabine State Bank Operating Fund	\$158,292.66
Total Current Assets	\$779,696.05

Fixed Assets

18002 Education Building	\$2,000,000.00
18004 Buildings and Improvements	\$7,787,941.37
18005 Making Way Buildings & Improvements	\$5,750,755.64
18006 Furniture, Fixtures and Equipment	\$355,375.50
18008 Land	\$293,000.00
18009 Activities' Building Improvements	\$243,359.75
Total Fixed Assets	\$16,430,432.26

TOTAL ASSETS **\$17,210,128.31**

LIABILITIES AND CAPITAL

LIABILITIES

Current Liabilities

Current Payables

20140 LA Tax W/H	\$906.26
Total Current Payables	\$906.26

Designated Funds Pineville

23105 Children's Ministries	\$3,456.34
23108 Partner in Education	\$537.38
23115 Youth/Children Scholarship	\$2,021.40
23127 David Phelps Ticket Sales	\$2,663.73
23130 Music	\$137.00
23135 Drum Fund	\$102.12
23140 E4 Preaching Conference Receipts	\$4,119.45
23150 Polinsettla suspense fund	\$642.76
23155 Church Trips/Excursions	\$17.79

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Statement of Financial Position for Period 6 - June
 Company#: 1 Name: First Baptist Church
 Fiscal Year Beginning 1/1/2024
 Fund Name: 1 General

<u>Account</u>	<u>YTD</u> <u>Current</u>
23180 Mission Trip	\$850.00
23182 Revitalization Partnership Designated Alaska	\$1,418.44
23195 Tim Stafford Medical Memorial Fund	\$369.32
23198 Helping Hands	\$965.00
24005 Upward	\$292.50
24010 VBS Gifts	\$3,143.19
24020 Miscellaneous Designated Receipts	\$288.87
24025 ICampus	\$316.32
24043 Building Use Fees	\$430.00
24060 Connect Camp	\$3,928.00
24062 G.A Camp	\$180.00
24063 Children's Camp	\$966.25
24064 Youth Camp	\$507.20
24067 Hospitality	\$662.55
24069 Kids Connection	\$460.11
24071 Youth Activities	\$2,879.42
24080 Building Fund	\$2,906.00
Total Designated Funds Pineville	\$34,261.14

Designated Funds Lecompte

24400 Children's Fund Lecompte	\$1,023.08
24404 Youth Fund Lecompte	\$2,752.17
24406 Seniors In Service Lecompte	\$1,039.40
24410 Benevolence/Love Fund Lecompte	\$3,085.40
24420 Samaritan's Purse Lecompte	\$421.65
24500 Building Repairs/Maintenance Lecompte	\$237.97
Total Designated Funds Lecompte	\$8,559.67

Restricted Funds Pineville

25100 Brakefield Music Fund	\$25,006.77
25110 Vehicle Fund	\$41,826.28
25115 Molly Kate Marcuse Preschool Ministry Fund	\$10,208.77
25125 Senior Adult Ministry Fund	\$1,392.61
25130 Church Ministries Fund	\$14,934.51
25140 Deacon Memorial Fund	\$8,762.63
25185 DS Contingency Fund	\$14,682.70
25200 Library Memorial Fund	\$2,728.89
25210 Maintenance Contingency Fund	\$3,838.38
25212 Parking Lot Pineville	\$22,386.17
25220 Mission Endowment Fund	\$5,240.31
25250 Server Escrow	\$112.56
25270 Counseling	\$5,404.59
25280 Working Capital Reserve Fund	\$44,629.38
25290 Youth Missions Fund	\$794.61

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Statement of Financial Position for Period 6 - June
 Company#: 1 Name: First Baptist Church
 Fiscal Year Beginning 1/1/2024
 Fund Name: 1 General

<u>Account</u>	<u>YTD</u> <u>Current</u>
25310 Missionary Residence Fund	\$3,237.46
25340 Building Fund-Capital Campaign	\$242.98
25360 Grounds Beautification Fund	\$215.97
25390 Legacy Fund	\$40,988.26
25395 Staff Escrow Account	\$46,775.19
25396 Youth Minister Escrow	\$41,530.97
25400 Revival Escrow	\$934.91
25405 Upward LBF Fund	\$7,701.26
25407 Golf Cart LBF Fund	\$8,668.22
Total Restricted Funds Pineville	<u>\$352,244.38</u>
Restricted Funds Lecompte	
25500 LBF Lecompte	\$26,242.65
25510 Lecompte Maintenance Contingence	\$3,029.41
25512 Lecompte Parking Lot	\$674.12
25595 Lecompte Staff Escrow	\$15,849.74
Total Restricted Funds Lecompte	<u>\$45,795.92</u>
Total Current Liabilities	<u>\$441,767.37</u>
Long Term Liabilities	
26030 Note payable - Sabine State Bank	\$2,594,659.20
Total Long Term Liabilities	<u>\$2,594,659.20</u>
TOTAL LIABILITIES	<u>\$3,036,426.57</u>
CAPITAL	
31000 Capital/Equity Balance	\$296,233.82
Capital/Equity Balance-Current Year	\$10,392.48
Capital/Equity Balance-Current Year-Total	<u>\$306,626.30</u>
32000 Equity In Fixed Assets	\$13,067,075.44
TOTAL CAPITAL	<u>\$14,173,701.74</u>
TOTAL LIABILITIES AND CAPITAL	<u>\$17,210,128.31</u>



FIRST BAPTIST CONSERVATORY OF MUSIC AND ARTS (FBCMA)

THE VISION

Our Vision is to become the area's leading center for instruction and development of music and the arts, while offering a Christ-centered, family-oriented environment for teachers and students.

The goals of this ministry include the development of church musicians, future musical and theatrical artists, and a stronger amateur and professional music and arts program in Central Louisiana. The F.I.R.S.T. mindset will be woven through this new program and the Gospel will be presented to each student and teacher.

NUGENT MUSIC ACADEMY

FBCMA will be absorbing an already strong and established business. Nugent Music Academy has been in the musician making business for over 10 years. Nugent Music Academy's 2023-2024 year-end total number of students is 123, with 75 Piano, 12 Voice, 19 Guitar, 11 Strings, 8 Drum students.

On average they lose 15% during the summer and then pick up about 20% when school begins. Due to their continued service to our community, NMA has not had to create much of a push for students. All students are now gained by word of mouth.

FBCMA will not be starting from scratch: Nugent Music Academy (NMA) has been an established provider of multi-instrument music lessons, including piano, guitar, drums, voice, violin, and more." (nugentmusicacademy.com) FBCP will be the new home of NMA, which already has dedicated teachers and a registration website in place.

Nugent Music Academy currently offers lessons of many different instrument types, as well as vocal performance. FBCMA is also considering the possibility of adding theatrical arts as First Baptist Church continues to grow its music/ worship arts ministry.

PERSONNEL

- The FBCMA will fall under the Minister of Music at FBCP and be a part of the Worship Ministry of the church.
- Tanya Nugent will aid in the transition from NMA to FBCMA. She will remain as a piano instructor and be responsible for recruiting and maintaining current teachers.

- Current Assistant to the music, children and student ministers will take incoming calls, referring new and current students to the website for all payments, schedules, and registration needs.
- Finance Assistant will handle the outgoing payments to teachers and vendors, as well as the distribution of annual tax documentations.
- Accounts Receivables Assistant will aid in the distribution of funds to the correct accounts.

All teachers and staff will be required to successfully pass a background check. Teachers are allowed to be in a room alone ONLY during scheduled lesson times for the purpose of musical instruction. ALL lesson rooms MUST have an unobstructed window in the door or interior wall near the door. If a student, parent, or teacher has a reason to believe that any FBCP employee has engaged in threatening or improper actions, a report should be made immediately to Rev. Robbie Briggs (Minister of Music: rbriggs@fbcpineville.net)

EQUIPMENT

FBCMA will be utilizing the vast array of pianos that are currently located in storage areas throughout the FBCP campus. NMA will be donating a digital electronic drum set to the conservatory to be used for drum lessons. They will also be setting up a personal acoustic piano (Kawai) and a piano lab with multiple digital pianos for group classes to be used by Tanya Nugent or Brittany Nugent only. These digital pianos and one acoustic Kawai piano will remain the property of Tanya Nugent.

WHERE WILL CLASSES MEET?

The 2nd floor in the education building currently has 9 unused rooms; the 3rd floor has 12 unused rooms. We plan to utilize the spaces that are currently not being used and are currently difficult for the church to utilize due to their proximity to small group classrooms. In-house recitals will be held in the Sanctuary, Fellowship Hall, or Chapel. Other recitals that students currently participate in are located off campus in various other venues, i.e. Calvary Baptist Alexandria, LA (Hymn Fest)

INCOME AND EXPENSES

Income will come from semester registration fees and class fees (12% of the tuition) per student. Expenses will be that of a website, credit card fees, wear and tear, instrument tunings, security personnel, background checks, and other support personnel (as needed, i.e. sound, lighting, media, & bookkeeping)
The income of this ministry will be used to offset the expenses incurred through this ministry.

CONSERVATORY PAY MODEL

There is a \$35 registration fee per semester per student (unless families have 3 or more students). Teachers set their own tuition prices. The class fee is 12% of the tuition (This is the amount that the conservatory keeps). Taxes are done via 1099 forms for each teacher. All recital and book fees are set and collected by each instructor.

POLICIES & PROCEDURES

REGISTRATION

A non-refundable registration fee of \$35 for the Fall and Spring semester is due upon registration. Families with 3 or more students will pay \$25 per student. The non-refundable registration fee for the summer semester is \$35. Subject to room availability, registration remains open until the instructor closes it.

TUITION

Yearly tuition is either paid in full at the time of registration or divided into equal payments. Payments may be made in-person in the Church Office or online. Checks will be made out to First Baptist Church.

Tuition remains the same each month and is based on enrollment - not attendance - and reserves the student's exclusive lesson time throughout the studio year, whether he/she attends lessons or not.

A commitment for a minimum of 1 semester (5 months for Fall (August-December) or 5 months for Spring (January–May)) is required with a one month written and paid notice before the semester ends should the student discontinue lessons. Tuition will not change regardless of the actual number of lessons per month. This policy covers both semesters for the school year. A \$35 registration fee must be paid each semester. If the student will not return for the next semester, the student must give notice prior to the first day of the last month of the semester (December 1st for Fall and April 1st for Spring). If full payment is not made by the 5th of the month, a \$35 late fee will be assessed, and lessons will not be continued until the amount is paid in full. There is a \$35 fee assessed for NSF checks.

LESSONS

Lessons are typically held weekly and follow the yearly calendar that is published on the studio website. Students are expected to be on time for lesson. If your lesson is from 4:00-5:00 PM and you come at 4:15, the lesson will still end at 5:00 PM. This ensures that none of the other lessons for the day will run behind.

FBCMA may occasionally use iPads and computers as part of the students' music education experience. They also use various instruments to help teach rhythms, notes, ensemble skills, theory, composition skills. Students are expected to respect all instruments and technology. If damage is incurred due to inappropriate use, the student will be charged replacement costs, and the student will no longer have use of that equipment. (Normal wear is expected.)

DISCONTINUING LESSONS

It is a given in the industry that most students choose to terminate music lessons at some point. Please make this decision thoughtfully, with plenty of discussion between the teacher, parent, and student, so that lessons can cease with a positive sense of closure. Because tuition includes much more than the reserved lesson time, FBCMA requires a one-month written and paid notice prior to the end of the semester. The student must finish the remainder of the semester paid in full or forego any unused lessons. No refund will be given. If appropriate, a parent/student/teacher conference may be scheduled before the notice to establish if this might be a temporary setback that can be resolved. Many times, students are overwhelmed with issues and communication may help to resolve concerns. We want students to feel welcome to return to the conservatory in later semesters. The best way to grow musically is to participate in ongoing music lessons. We always welcome our returning students back with open arms!

DISMISSAL & TERMINATION

Should any of the following situations occur, after parental notification and time provided to correct the situation, dismissal will result:

- Failure to make payments promptly.
- Persistent unexcused absences or tardiness.
- Repeated neglect on the student's part to take responsibility for bringing materials, following assignment and practicing directions.
- Failure to maintain practice standards.
- Failure to honor studio behavior policies.

INSTRUMENTS

Anyone taking lessons on a musical instrument should also be in possession of that same musical instrument! There are many affordable options to get you started. Be certain your instrument is tuned and in good condition. It is very discouraging to play on an inadequate instrument.

SECURITY

All students and parents will enter the FBCMA through the Welcome Center entry door. FBCP currently uses a mag-lock system. We may have to assign/ hire a staff position/ security personnel to man the entrance during the conservatory hours if they fall outside of regular office hours. Security personnel and teachers will be responsible for checking their assigned areas and then locking the entrance door as they leave.

PHOTOS/ VIDEOS

During student and group gatherings and performances, FBCMA reserves the right to use video recording or to take photographs of students for use on the Facebook page, website, advertising materials, or lesson demonstration. Photos of gatherings or performances taken by the teacher OR that are shared with the teacher by other parents or students become the property of the FBCMA studio and may be used at the discretion of FBCMA.

PHOTOGRAPHIC RELEASE AND LIABILITY WAIVER

Photographic Release. Participant does hereby grant and convey unto FBCMA all right, title, and interest in any and all photographic images, video and/or audio recordings made by FBCMA during the Participant's activities with FBCMA, including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings. I further grant to the FBCMA and its representatives the right to reproduce, use, exhibit, display, broadcast, distribute and create derivative works of these images and recordings in any media now known or later developed for promoting, publicizing or explaining the FBCMA and its activities and for administrative or educational purposes. Participant and parent/s of a minor participant agree: I have carefully read, understand and voluntarily sign this Document and acknowledge that it shall be effective and binding upon me, my minor children, spouse and other family members, as well as my heirs, executors, representatives and estate.

By enrolling myself and/or my minor child(ren) in the FBCMA, I, the undersigned, for myself, my heirs, personal representatives and assigns, do hereby agree to:

(1) RELEASE, WAIVE, HOLD HARMLESS, INDEMNIFY AND FOREVER DISCHARGE FBCP and its staff, members, instructors, agents, advisors, employees, affiliates, volunteers, representatives (collectively, the "Releasees") from any and all liability, claims, and demands of whatever kind or nature, either in law or at equity, which arise or may hereafter arise from Participant's activities with FBCPMA.

(2) COVENANT NOT TO SUE RELEASEES in connection with any and all claims (including, not by way of limitation, any claims arising from the negligence of Releasees or any of them resulting in personal injury, accidents or illnesses (including death and /or property loss)) arising from or relating in any way to participation in the Program.

Participant understands that this Release discharges FBCPMA from any liability or claim that the Participant may have against it with respect to any bodily injury, personal injury, illness, death, or property damage that may result from Participant's activities with FBCPMA, whether caused by the negligence of FBCPMA or its officers, directors, employees, agents, volunteers, or otherwise.

I, on behalf of myself and my minor child(ren), ASSUME AND ACCEPT ALL RISKS ARISING OUT OF, ASSOCIATED WITH, OR RELATED TO PARTICIPATION IN THE PROGRAM, EVEN THOUGH SUCH RISKS MAY HAVE BEEN CAUSED BY THE NEGLIGENCE OF THE RELEASEES.

Participant Signature and Printed Name

Date Signed

Emergency Contact Printed Names and Phone Numbers